



**TRANSGENE
BIOTEK LIMITED**
INNOVATING. FOR LIFE.

September 30, 2020

**The General Manager
Department of Corporate Services - CRD
Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001**

Scrip Code: 526139

Dear Sir,

Sub: Proceedings of the 30th Annual General Meeting of the Company held on 30th September 2020 through video conferencing / other audio-visual means.

The 30th Annual General Meeting ("AGM") of the Members of Transgene Biotek Limited (the "Company") was held on Wednesday, 30th September, 2020 at 11:00 A.M. through Video Conferencing ("VC") or Other Audio Visual means ("OAVM"). The meeting was held in compliance with the General Circular No's. 14/2020, 17/2020, 20/2020 and 22/2020 issued by the Ministry of Corporate Affairs ("MCA"), circulars issued by the Securities and Exchange Board of India ("SEBI") dated 12th May, 2020, and as per the applicable provisions of the Companies Act, 2013 and the Rules made thereunder.

In accordance with the Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India ("ICSI") read with Guidance/Clarification dated 15th April, 2020 issued by ICSI, the proceedings of the AGM was deemed to be conducted at the Registered Office of the Company which was the deemed Venue of the AGM.

The following Directors and Key Managerial Personnel (KMPs) were present through Video conferencing:

Sr No	Name	Designation
1	Dr K Koteswara Rao	Chairman and Managing Director
2	Mrs. Sujana Kadium	Non-Executive and Independent Director
3	Mr. Santhosh Kumar	Non-Executive and Independent Director
4	Mrs. Swetha Marri	Non-Executive and Independent Director
5	Mrs. Ankita Jain	Company Secretary and Compliance officer
6	Mr. Chowdari Prasad	CFO

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Other representatives present at the meeting through Video conferencing:

Sr. no	Name	Designation
1	Mr. Viswanath Toshniwal	M/s .Toshniwal & Associates, Internal Auditors
2	Mrs. Manisha Dubey	M/s. Manisha Dubey & Associates, Statutory Auditors
3	Mrs. Geeta Serwani	Secretarial Auditor & Scrutinizer

Members Present: 52 Members attended through VC/OAVM. No requests for representation on behalf of Body Corporates were received by the Company. As the AGM was held through VC/OAVM, the facility for appointment of proxies by the members was not available. The Chairman then called the Meeting to be in order and declared that the requisite quorum was present.

The meeting commenced at 11.00 AM (IST) and concluded at 12.00 PM (including time allowed for Insta-poll e-voting at the AGM)

The statutory registers under the Companies Act, 2013 and other documents and certificates as referred in the Notice of the AGM were made available in the electronic form for inspection to every member who had made specific request, if any, for inspection.

The Chairman welcomed the members and delivered his speech.

The Chairman authorized Ms. Geeta Serwani, Practising Company Secretary to declare the voting results, intimate the Stock exchange and place the same on the website of the Company.

The items of Notice of the AGM was read at the AGM and Board's Report were taken as read by the members of the Company.

It was informed to the members that the Statutory Auditors, M/s Manisha Dubey & Associates., have expressed the unqualified opinion in the audit reports for the financial year 2019-2020. There were no qualifications, observations, or adverse comments on financial statements and matters, which have any material bearing on the functioning of the Company. hence, the same were not required to be read at the AGM.

The members were informed that, as this AGM was convened through VC, resolutions had already been put to vote through Remote e-voting as well as e-voting at AGM

The Members joining the meeting through VC/OAVM, who had not cast their vote by means of Remote e-voting were also provided the option to exercise their right to vote through Insta-Poll e-voting facility provided at the AGM.

Thereafter, the following items of businesses as set out in the Notice convening the 30th AGM dated 30th September, 2020 were transacted at the meeting:

S. NO.	PARTICULARS	TYPE OF RESOLUTION
1	TO RECEIVE, CONSIDER AND ADOPT THE AUDITED FINANCIAL STATEMENTS OF THE COMPANY FOR THE FINANCIAL YEAR ENDED ON 31ST MARCH, 2020 AND THE REPORT OF THE BOARD OF DIRECTOR'S AND AUDITOR'S THEREON	ORDINARY RESOLUTION
2	TO APPOINT A DIRECTOR IN PLACE OF MS. SUJANA KADIAM (DIN: 07167872), WHO RETIRES BY ROTATION AND BEING ELIGIBLE, OFFERS HERSELF FOR RE-APPOINTMENT	ORDINARY RESOLUTION
3	TO APPOINT AUDITORS AND TO FIX THEIR REMUNERATION	ORDINARY RESOLUTION
4	RE-APPOINTMENT OF DR. K KOTESWARA RAO AS A CHAIRMAN AND MANAGING DIRECTOR OF THE COMPANY.	SPECIAL RESOLUTION
5	TO APPROVE AND CONFIRM THE APPOINTMENT OF MR. SANTOSH KUMAR AS INDEPENDENT DIRECTOR OF THE COMPANY.	ORDINARY RESOLUTION
6	TO APPROVE AND CONFIRM THE APPOINTMENT OF MS. SWETHA MARRI AS INDEPENDENT DIRECTOR OF THE COMPANY.	ORDINARY RESOLUTION
7	LICENSING AGREEMENT OF TRABIORAL TECHNOLOGY WITH GVK-BIO.	ORDINARY RESOLUTION
8	RESTRUCTURING OF PROMOTERS SHARE-HOLDING.	SPECIAL RESOLUTION

One member had registered themselves as speaker to express their views. One question received from the shareholder and same was replied by the chairperson, Mrs. Sujana Kadiam stated that Insta-Poll e-voting window will remain open for 15 minutes after the completion of proceedings of the AGM. The Chairperson further declared that the results of Remote e-voting and Insta-Poll e-voting at the AGM shall be submitted to the Stock Exchanges, on receipt of the consolidated Scrutinizer's Report and will also be placed on the website of the Company.

The Chairman concluded the meeting with a vote of thanks to the members of the Board for their presence in the AGM and the Members for their continued support and faith in the organization.

Thanking you

Yours faithfully
FOR TRANSGENE BIOTEK LIMITED



DR K KOTESWARA RAO
CHAIRMAN & MANAGING DIRECTOR